

Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

Date/Time Stamp:
RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS
2019 APR 30 PM 2: 02

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The original *Employee Pre-Travel Authorization* (Form RE-1), AND
☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Massachusetts Institute of Technology

Travel date(s): April 17, 2019 - April 19, 2019

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	Total: \$510.00 \$350.00 (airfare) \$80.00 (bus trans. in MA) \$80 for roundtrip trans. to/from DC airport.	Total: \$398.00	Total: \$231.00	\$0

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Please see attached agenda.

4/30/2019 Ryan Pettit [Signature]
(Date) (Printed name of traveler) (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

4/30/2019
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Ryan PettitEmploying Office/Committee: Senator Patty MurrayPrivate Sponsor(s) (list all): Massachusetts Institute of Technology, Security Studies ProgramTravel date(s): April 17-19, 2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Cambridge, MA and Lexington, MA

Explain how this trip is specifically connected to the traveler's official or representational duties:

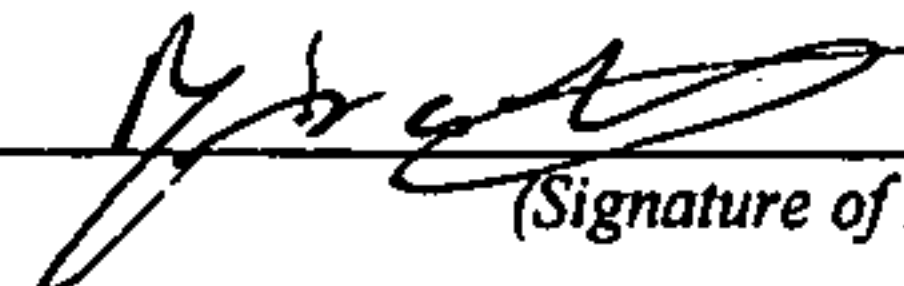
This trip will allow participants to engage with academic and scientific leaders to discuss a range of pressing national security issues, will include a visit to a leading national laboratory working on research and technology of national security importance. Traveler is a senior policy staffer with responsibility for national security and international affairs issues.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

4/9/2019
(Date)


(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Patty Murray hereby authorize Ryan Pettit
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

4/9/2019
(Date)


(Signature of Supervising Senator/Officer)

Pettit, Ryan (Murray)

From: James Wynn <jpwynn@mit.edu>
Sent: Thursday, March 7, 2019 5:16 PM
To: Pettit, Ryan (Murray)
Subject: MIT Seminar Acceptance

Dear
Ryan,

The MIT Security Studies Program is pleased to inform you that you have been selected to take part in its 2019 Senior Congressional and Executive Branch Staff Seminar taking place April 17- April 19.

In regards to next steps, you will be receiving the forms that you will need to submit to your Ethics Committee. Please be aware that these forms need to be submitted no later than Monday, March 18 (exactly 30 days before the first day travel).

Before your flight can be booked, we will need your full name, as shown on the ID that you will present at the airport and your date of birth. In addition to that information, please send your cell phone number.

If you have any questions, please do not hesitate to reach out.

We look forward to welcoming you to Cambridge in April!

Best regards,
James

James Wynn
Conference Coordinator
MIT Security Studies Program
617-258-6531

14-00000

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. ~~Sponsor(s) of the trip (please list all sponsors):~~ Security Studies Program, Massachusetts Institute of Technology
2. ~~Description of the trip:~~ Educational seminar over 3 days for Congressional and Executive Branch Staff
on defense and foreign policy issues by faculty and a briefing on technology issues at MIT Lincoln Lab.
3. Dates of travel: April 17-19, 2019
4. Place of travel: Cambridge, MA and Lexington, MA
5. Name and title of Senate invitees: Please see attached list.
6. I certify that the trip fits one of the following categories:
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

~~OR~~

☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

~~AND~~

☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

~~AND~~

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. USE ONLY IF YOU CHECKED QUESTION 6(B)

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

OR

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

OR

- ☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. USE ONLY IF YOU CHECKED QUESTION 9(B)

~~If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:~~

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

The MIT Security Studies Program's role in this trip is to plan and execute all aspects of the trip.

MIT faculty create the agenda and topics, ensuring that the topics are relevant to current events as they relate to US foreign policy and defense interests for the staffers.

- 13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

The Massachusetts Institute of Technology is a major non-profit research university with a mission focus of education and research. MIT sponsors this trip as a public service to educate staff in important public policy areas.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

MIT Security Studies Program most recently sponsored a Congressional trip in April 2017. The topics focused on foreign policy and defense related issues, with the purpose of educating US Senate and US House staffers, and to offer them the chance to interact with MIT faculty on these topics.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

SSP holds several seminars for MIT students and some that are open to the public. SSP hosts a weekly seminar series (open to public) along with some special and annual seminars for the SSP community and MIT alumni.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
	Total: \$510.00	Total: \$398.00	Total: \$231.00	\$0
<input checked="" type="checkbox"/> Good Faith estimate	\$350.00 (airfare) \$80.00 (bus trans.			
<input type="checkbox"/> Actual Amounts	In MA) \$80 for roundtrip trans. to/from DC airport.			

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged or organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The trip is held on MIT's campus in Cambridge, MA and the location enables the extensive participation
of MIT faculty and regionally-based experts, and use of MIT facilities, in the program.

19. Name and location of hotel or other lodging facility:

Hyatt Regency Cambridge, 575 Memorial Drive, Cambridge, MA 02139

20. Reason(s) for selecting hotel or other lodging facility:

The hotel is located immediately adjacent to MIT's campus. It offered proximity, room availability, included breakfast, and best overall price.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Due to high catering costs in Cambridge we had to exceed the per diem rate by \$9 a day for two days. The lodging expenses were less than per diem rate. Total lodging and meal expenses are less than the total lodging and meal per diem rate.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach class round-trip airfare on American Airlines service between Washington, DC and Boston, MA.

~~The bus that will shuffle staff between the airport, hotel to MIT and to Lincoln Lab is also coach class.~~

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include ~~expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).~~

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

Name and Title: Barry Posen, Director, MIT Security Studies Program

Name of Organization: Massachusetts Institute of Technology

Address: 77 Massachusetts Avenue, E40-463, Cambridge, MA 02139

Telephone Number: 617-258-6531 - Point of Contact for event - James Wynn

Fax Number: 617-258-7858

E-mail Address: posen@mit.edu - Point of Contact for event - James Wynn - jpwynn@mit.edu

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Wednesday, April 17

American Airlines flight 2169 from Washington Reagan National Airport to Boston Logan Airport

James Wynn to meet group. Take bus to Hyatt Regency Hotel Cambridge to drop off luggage

Bus departs from hotel to MIT Samberg Conference Center

Registration

**Welcome lunch with keynote speaker Kathleen Hicks,
Senior Vice President, Henry A. Kissinger Chair,
Director, International Security Program, Center for
Strategic and International Studies (CSIS)**

Dr. Hicks will discuss the relationship between defense resources and the security projects in far regions of the world and how the Pentagon plans for such operations.

Panel 1: U.S. Grand Strategy

**Barry R. Posen, Director, MIT Security Studies Program
and Ford International Professor of Political Science**

Stephen Brooks, Professor of Government, Dartmouth College

Stephen Van Evera, MIT Ford International Professor of Political Science

This panel will focus on the US global strategy and how it can interpret its interests in various corners of the globe.

Break

4:00 to 5:30pm

Panel 2: The Military Competition in Asia

Owen R. Cote, Associate Director, MIT Security Studies Program

Eric Heginbotham, MIT Principal Research Scientist

These speakers will focus on the nature, scope, and pace of the China military challenge that the US is facing.

7:00 to 9:00pm

Reception at the MIT Museum - Working event for seminar participants to engage with MIT Security Studies professors, panel participants, and Security Studies Program graduate students

Thursday, April 18

7:30 to 8:30am

Breakfast at the Hyatt Regency

8:45am

**Travel to Lincoln Laboratory, 244 Wood Street, Lexington,
MA**

10:00am to 12:45pm

Lab Overview and Tours:

**MIT Lincoln Laboratory Overview; Dr. Israel Soibelman,
Assistant to the Director for Strategic Initiatives**

Dr. Soibelman will talk about the MIT Lincoln Laboratory and how it researches and develops advanced technologies to meet critical national security needs. What sets us apart from many national R&D laboratories is an emphasis on building operational prototypes of the systems we design.

Laboratory Tours (2 groups)

Led by: Dr. Israel Soibelman, Assistant to the Director for Strategic Initiatives / John E. Kuconis, Executive Officer

Group 1 - Microelectronics Lab (ML-202)

Daniel E. Pulver, Manager, Microelectronic Laboratory & the Advanced Technology Division Quality Management System

This panel will focus on the resilience of jihadi networks, the state of play in Iraq and Syria, and the political effects of Refugee flows.

Working Lunch with Closing Remarks by Dr. Posen, a recount of how the seminar's themes collectively fit into American foreign policy and defense planning followed by Q&A session for the participants to focus on the topics encountered during this seminar.

Travel from SSP to Logan Airport

American Airlines flight 2119 to Reagan National Airport

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2019 Congressional and Executive Branch Staff Seminar Participants

Name	Title	Office	Email
Florence Akinyemi	Georgetown/State Department Capitol Hill Fellow and Foreign Affairs Office	Congressman Gregory W. Meeks	florence.akinyemi@mail.house.gov
Mimi Balr	Legislative Assistant	Congressman Steve Strivers	mimi.balr@mail.house.gov
Kara Benson	Legislative Fellow	Congresswoman Abigail Spanberger/Department of Defense	kara.benson@mail.house.gov
Molly Burke	Legislative Assistant	Congresswoman Ann Wagner	molly.burke@mail.house.gov
Caitlin Campbell	Analyst, Asian Affairs	Congressional Research Service	ccampbell@crs.loc.gov
Philip Caruso	Legislative Fellow	U.S. Senate Committee on Foreign Relations	philip_caruso@foreign.senate.gov
Alejandro Cisneros	Legislative Assistant	Congressman Anthony Gonzalez	alex.cisneros@mail.house.gov
Charles Cogar	Legislative Director	Senator Tim Scott	charles_cogar@scott.senate.gov
Robert Cowden	Director for Govern	National Intelligence Council - Strategic Futures Group	Robert.cowden@dni.gov
Suanne Edmiston	Legislative Director	Congressman Steve King	suanne.edmiston@mail.house.gov
Tim Hysom	Chief of Staff	Congressman Alan Lowenthal	tim.hysom@mail.house.gov
Jay Kronzer	Legislative Director	Congressman Mark Green	jay.kronzer@mail.house.gov
Venkatasatya Krovi	Deputy Chief of Staff & Legislative Director	Congresswoman Brenda L. Lawrence	varun.krovi@mail.house.gov
Chrissi Lee	Legislative Director	Congresswoman Vicky Hartzler	chrissi.lee@mail.house.gov
Jonathan Lowe	Legislative Director	Congressman Steve Chabot	Jonathan.lowe@mail.house.gov
Douglas Pack	Military Legislative Assistant	Senator Steve Daines	doug_pack@daines.senate.gov
Ryan Pettit	Senior Advisor for National Security	Senator Patty Murray	ryan_pettit@murray.senate.gov
William Quinn	Defense Fellow	Congressman Seth Moulton	william.quinn@mail.house.gov
Brandon Reavis	Chief Counsel	Senate Permanent Subcommittee on Investigations	Brandon_Reavis@hsgac.senate.gov
Eric Snelgrove	Professional Staff Member	House Armed Services Committee	eric.snelgrove@mail.house.gov
Michael Songer	Military Legislative Assistant	Congressman Don Young	michael.songer@mail.house.gov
Clayton Thomas	Analyst, Middle East Affairs	Congressional Research Service	cbthomas@crs.loc.gov
Pranay Udutha	Policy Advisor to the Senior Counselor	Office of the Senior Counselor to the President, White House	Pranay.K.Udutha@who.eop.gov
Christine Wagner	Senior Foreign Policy Advisor	Congressman Seth Moulton	christine.wagner@mail.house.gov
Lesley Warner	Senior Professional Staff Member	House Foreign Affairs Committee	lesley.warner@mail.house.gov

